



Cornerstone Realty, LLC

*Property Management Division
502 W. Spruce
Rawlins, WY 82301
307-324-3349
Pamela@C21Wyoming.com*

Late Rent Request

Name: _____ Phone _____ Date _____
Address: _____

I am hereby requesting that my grace period for rent payments be extended to the _____ day of this month. A detailed description as to this request is as follows:

I understand that if my rent is not received in full by 5:00 p.m. on the 6th day of the month. I will be charged the late fee as outlined in my lease agreement. I also understand that this request does not automatically waive the late fees. This late rent request must be received on or before the 1st of the month.

Date

Tenant Signature

Date

Tenant Signature

Office Use Only

Date Received: _____

Received By (Agent) _____ Date: _____

Notes: _____



